

Job Title: Value Engineering/Value Analysis Manager**Reporting To: Vice President of Operations****Date – 11/26/03****Revision 1****Position Summary:**

This position manages the cost reduction efforts of the strategic sourcing department to achieve Seneca Data's total cost objectives, to ensure continuity of supply and demand, and to enhance supply chain flexibility to meet changing manufacturing/customer needs. Provide comprehensive support, consulting services, and training for Seneca Data businesses, product line management, and others within the Seneca Data user community for the purpose of developing and implementing contract programs, policies, and processes designed to increase sales, decrease costs, enhance supplier relationships, and improve customer satisfaction.

Principal Responsibilities:

- Implement and drive cost reduction strategies (process & materials).
- Lead Value Engineering/Value Analysis Workshops
- Participate and drive our Lean Initiative.
- Develop cost reduction tools to implement within the organization.
- Drive productivity increases.
- Develop and maintain long-term supplier relationships that will provide Seneca Data with competitive advantages including lowest total cost, highest quality products, and superior customer service.
- Maintain Commodity schedule alignment to product development timelines to ensure reduced time to market with new products.
- Maintain alignment between the Seneca Data business plan and assigned commodity strategies.
- Provide leadership for supplier development programs that are focused on quality, technology, cost control and that drive continuous improvement.
- Work with Commodity Managers to bring in material to support the line.
- Manage inventory and eliminate obsolescence whenever possible.
- Perform other duties as assigned or requested.

Experience:

A minimum of 3 – 5 years experience in Value Engineering/Value Analysis, Engineering degree or CPM, CPIM certification preferred.

Education:

Minimum of five years work experience or an Associate's degree from a college or university in Math, Science or Business; however a Bachelor's degree (BS) in Engineering or an MBA is preferred.

Travel:

5-10% of traveled required (Domestic & International, etc.).

Other:

Ability to read, analyze, and interpret general business periodicals, professional journals, Technical procedures, or governmental regulations. Ability to write reports, business correspondence and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Need to be able to work with Excel, Internet Software, E-mail, Spreadsheets, Word processing.