

POSITION DESCRIPTION

POSITION: Supply Chain Expert

REPORTS TO: Chief Financial Officer

SUPERVISES: This is a non-supervisory

LOCATION: Liverpool, NY
Corporate offices and warehouse/distribution

JOB SUMMARY:

This position is responsible for all aspects of the supply chain process at a privately held discrete manufacturer of industry leading Lacrosse helmets and Women's eyewear, as well as the M11 Hockey helmets in conjunction with the Messier Project. All helmets and eyewear are made at the Liverpool, NY headquarters, custom built to order on a Just-in-Time basis, in a Lean manufacturing environment, and shipped within 48 hours. This position includes all aspects of demand forecasting and planning, as well as coordinating the purchase and subsequent inventory of all parts critical to the assembly and distribution of the over 1000 finished SKUs. Developing a close working relationship with the company's strategic vendors, purchasing function, warehouse plant operations management, and the corporate sales team is essential to success.

ENVIRONMENT:

- A small, rapidly growing company with an informal entrepreneurial style. A successful candidate will be able to demonstrate comfort prior success in this unique, and exciting, type of environment

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Create and manage a professional Demand Forecasting process where prior emphasis has been on high level planning and raw material/parts purchasing.
- Create Demand Forecasts based upon sales history and manufactured units for the existing/mature Lacrosse helmets and Eyewear businesses
- Create Demand Projections for a start-up business Hockey helmet business where sales history is lacking. All plans for the growth of the Hockey business must not negatively impact the Lacrosse and Eyewear businesses.
- Based upon prior job experience, create or modify forecasting tools (i.e. Excel spreadsheets, other) for each raw material/part and all finished SKUs, incorporating reorder lead times and capacity/throughput capabilities at all critical vendors
- All Demand Forecasting activities must also cross model the COGS (Cost of Goods Sold) spend and the impact on both the P&L and Balance Sheet

- Based upon prior experience, lead the creation of essential metrics to manage all Supply Chain activities, incorporating the essential metrics into a management dashboard for regular visibility across the organization, and discussions with all key stakeholders

KEY REQUIREMENTS & SKILLS:

- Minimum of 3+ years of supply chain experience
- Able to manage the purchasing process and financial management for 1000+ piece inventory where every piece is critical
- Experience using automated systems to measure, monitor and manage inventory
- Demonstrated Excel proficiency is a requirement
- While a college degree is not required, a business degree in with Operations Research and Demand Forecasting, and a familiarity with Financial Management is a plus

PERSONAL TRAITS:

- A passion for customer satisfaction is a must
- Strong interpersonal skills - Excellent communicator
- Equally strong analytical and problem solving skills
- Well organized with a strong attention to detail
- Team player and team builder
- Intelligent, “street smart” self starter. Able to multi-task
- High personal integrity
- Works with a sense of urgency as well as a sense of ownership & responsibility
- Comfortable working in a “roll up the sleeves” environment where delegating to someone else is not an option
- A long range planner who is also comfortable dealing with day-to-day tactical necessities

Contact

Jacqueline Beville
(315)471-1000 ext14
(315)471-6500 fax
jackie.beville@crfletcher.com
visit our web site www.crfletcher.com