

Exciting Job Opportunity at J. Crew Corporate Office in NYC

Allocation Department offers analytical, math-oriented individual an opportunity to create and execute allocation strategies for merchandise to our 160+ stores in the US. Fast-paced, team work oriented environment. Must have strong analytical abilities, attention to detail, and be motivated to succeed. Please see job description below.

TITLE:

Distribution Analyst

DESCRIPTION:

Overview: Analyze store performance to plan flow at department, class and style level.

Responsibilities

Organizational Skills

- * Manage flow of inventory from distribution centers to stores
- * Insure the timely distribution of new merchandise rollouts
- * Build and maintain replenishment models for basic items
- * Utilize systems to full capacity
- * Manage the warehouse carryover reports
- * Timely maintenance of reports and spreadsheets
- * Prioritize daily and weekly duties to insure an efficient use of time

Analytical Skills

- * Determine optimal store inventory levels
- * Setup and maintain new store assortments
- * Read and analyze reports in order to plan for distributions
- * Forecast changes in business and affect distributions based on these changes
- * Analyze size selling in order to accurately submit size breakdowns to Merchants
- * Independently create analysis that will help planners and merchants drive the business

Communication Skills

- * Create weekly distribution plans and communicate these to Planners
- * Use carryover reports to communicate warehouse issues of Divisional Planning Manager
- * Work with merchants to plan for optimal distributions of new rollouts
- * Communicate with merchants to resolve issues concerning late deliveries and unit shortages

Qualifications

- * Bachelor's degree
- * 1-2 years work experience preferred
- * Proficient in PC applications including MS Office
- * Retail distribution experience preferred
- * Strong analytical skills