



An Equal Opportunity Employer

POSITION OPENING

INFICON INC.
TWO TECHNOLOGY PLACE
EAST SYRACUSE, NY 13057

TITLE:	Strategic Buyer
DEPARTMENT:	Supply Chain Operations
LOCATION:	East Syracuse, New York

Job Description:

As a Strategic Buyer at INFICON, this person will be charged with completing the tactical responsibilities of Advanced Procurement that support the Business Line's strategic objectives within a low volume, high mix manufacturing environment. The successful candidate will be someone who is eager to accept additional responsibilities and is seeking career advancement opportunities. The Strategic Buyer will have a great opportunity to learn about INFICON's products and suppliers so that they can help shape the future strategy of the supply chain. The products are highly technical so a Strategic Buyer who also has a technical background will be highly sought after. This person will play a critical role in ensuring that INFICON's supply chain can provide the on time delivery, cost and quality that we and our customers expect.

Responsibilities:

- Submit and track RFQs. Negotiate as required to achieve target cost and lead time or prevent cost increases.
- Execution and follow up of purchase orders related to consignment, new product introductions and other related responsibilities as required.
- Ensure there is a robust root cause analysis and corrective action process with supplier on time delivery and quality problems. Expected to work with suppliers to promote Lean Six Sigma tools and processes in order to achieve and sustain these improvements.
- Generate and publish supplier scorecards as required.
- Assist with supplier evaluations as required to review process control and technology capabilities, quality systems, capacity needs and lean manufacturing expectations.
- Assist with the development and the training of Strategic Sourcing work standards focused on key areas such as; supplier selection, supplier evaluation and risk assessment.
- Participate on new product development teams to facilitate DFM, FMEA, DOE and FAI requirements. Develop/maintain ramp up schedules to support introduction of new products. Coordinate the involvement of suppliers in the development of new products and standardize the use of early supplier involvement tools.

Qualifications:

- Bachelor's degree in Supply Chain Management, Business, or Engineering is preferred.
- Minimum of two to four years of procurement experience, preferably in a related field and industry.
- Ability to understand and read drawings is required.
- Microsoft Excel experience (intermediate level) required.
- MRP experience required.
- Knowledge of DFM and FAI
- Travel: approximately 10%
- Knowledge of electro-mechanical Assemblies, Cables, Pumps/Compressors and Ceramics preferred
- SAP experience preferred
- Lean Six Sigma manufacturing experience preferred
- Ability to multitask and work in a technical environment is preferred.