

**Job Title: Material Strategic Senior Buyer/Planner**

**Key Responsibilities:**

Responsible to lead all Purchasing activities within the assigned areas to optimize supply base, including; supply/technology research, supplier selection, supplier development, total cost analysis, and annual cost savings. Actively participate in assigned new product development teams as the purchasing representative, responsible for the total supply chain activities through release of the product. Ensure that all purchasing policies and guidelines are followed during material acquisition process.

**Description of Work:**

- Perform all necessary research/assessment required for vendor selection and new supplier approval processes.
- Prepare and make requests for quotations and comparison of quotes.
- Negotiate pricing and delivery schedules for components including annual contracts.
- Selection of the supplier and follow through to the conclusion of price agreement.
- Implement and manage cost reduction projects and realize annual goals of cost savings and cost avoidance.
- Ability to work with Product Management and Engineering and understand technical specifications.
- Read and interpret prints and specifications.
- Develop Strategic Supplier Sourcing Strategies.
- Assist in creating and executing a process-driven approach to all supply chain material cost savings.
- Optimize Quality, Delivery and Price to meet BITZER Business Objectives.
- Travel is required to supplier facilities for determination of capabilities, negotiations and supplier management.
- Perform other essential and related peripheral duties as may be assigned.
- Have the ability to work effectively in a team environment and independently.
- Promote and seek excellence in all aspects of business.

**Education/Training:**

Bachelor's Degree in Business Administration, Supply Chain or Technical discipline preferred.

Ten plus years in a lean manufacturing environment desired.

Knowledge and Skills: Experience with SAP is highly desired.

Exceptional written and verbal communication required.

Must be very detailed with attention to follow-up and follow through.

Works well under pressure and meets deadlines.

Computer skills: Excel, Word, Power-point, Access and Outlook.

**Contact:** glarocca@bitzerscroll.com