

We are currently recruiting for multiple purchasing and planning positions in the Central New York Area. The following opportunities are available: Production Planner and Control Manager, Lead Scheduler/Production Planner, Production Planner, Commodity Buyer, and Tactical Buyers. Additional job details are listed below, along with information for submitting your resume.

Production Planner and Control Manager

This is an exciting opportunity for a superb manufacturing company in CNY. This individual will be responsible for the production planning and control function and will manage the production planners to ensure flow of production to meet customer needs.

Major responsibilities will include, producing the overall master schedules for the complex manufacturing environment, coordinating the flow of materials to support production, while maintaining and improving and sustain the lean manufacturing environment. This is a supervisory role and a key element of this position will be to manage, train and develop staff of production buyer/planners.

Requirements:

- Bachelor's degree in logistics, supply chain management or related field with 10+ years experience
- Advanced SAP experience in a manufacturing environment
- Strong knowledge of production schedule and control
- Experience supervising production staff in a manufacturing setting
- APICS Certification is preferred

Lead Scheduler/Production Planner

This individual will interface with key company departments (manufacturing, quality, specifications, and sales) to schedule orders and insure that customer requirements are fulfilled and delivered on time.

Job requirements:

- Must have scheduling/production planning experience in a manufacturing environment
- A working knowledge of Lean Manufacturing concepts, 5s, 80/20 methodology and ISO 9001
- Advanced Excel skills, and extensive MRP/ERP experience
- 2 or 4 year college degree in Business, Math or Computer related degree
- 5+ years experience

Production Planner

This position is responsible for the preparation, planning and management of production schedules. General duties include coordinating and expediting the flow of work and materials to ensure that production meets schedules and requirements.

Duties Include:

- Preparing master schedule and establishing the sequence and lead time of fabrication, assembly, testing, inspection and shipping operations to meet shipping dates according to sales forecasts or customer orders

- Analyzes plant capacity data and performs calculations to determine manufacturing load and human resource requirements
 - Tracks and provides departments with production completion forecasts.
 - Works with suppliers and production staff to make sure production is on schedule and expedites within or between departments according to schedule.
- Prepares and maintains reports on inventory tracking and production scheduling

Requirements:

- A Bachelor's Degree in Manufacturing, Supply Chain or related field
- Prior experience in a manufacturing environment
- Ability to meet deadlines
- Experience using DISC and Microsoft Office, with strong Excel

Commodity Buyer

This position is for a skilled buyer that has experience working knowledge of FAR procedures in government purchasing. This individual must be able to work in a fast paced lean manufacturing environment. Responsibilities include; Securing quotes from qualified vendors, driving cost savings through price negotiations, expediting purchases to ensure on-time delivery, and evaluating and selecting suppliers. Experience with MRP is required for this position.

Tactical Buyers

We have multiple opportunities for Tactical Buyers at a local CNY company. This role will serve as part of a procurement team that is responsible for the direct or indirect purchasing of materials and supplies through established and or new contracts. Must have prior purchasing, ERP and Oracle experience. A bachelor's degree is preferred for this position.

If you are interested in the above positions and meet the listed requirements, please submit your resume to accounting@cpsprofessionals.com. For other exciting job opportunities, please visit our website at <http://www.cpsprofessionals.com>. CPS professionals is an EOE.