

Job Posting Number: NY-2080E

Company: National Grid

Title: Procurement Analyst

Location: NY - Syracuse

Job Responsibilities:

- Design, research and analyze methodologies that achieve the team's desired result of best overall value, including models to help team members evaluate bid prices, and portray total costs and historical and current spending levels by supply purchased and supplier.
- Actively lead/participate in projects supporting the achievement of integration objectives.
- Make recommendations for process or systems improvements.
- Perform benchmarking studies, track market trends and pricing indices.
- Develop and manage project plans and timetables.
- Implement research and analysis activities. Communicate findings in written and oral presentation formats to team members, other company employees, and supplier company representatives.
- Assist the Manager with special projects requiring data analysis and production of presentation documents.
- Work with all Supply Chain Management Analysts to maximize efficiency and assure the entire Supply Chain Management department customer service and cost reductions continuously improve.
- Make presentations, using technical data and concepts, to influence decision-making and process adjustments related to the supply chain management process.

Job Qualifications:

- Bachelor's degree in business, economics, engineering or information systems with working knowledge of purchasing practices and benchmarking (preferred).
- Minimum of three years experience in finance, data analysis, engineering, operations or purchasing.
- Proficiency with Microsoft Office Suite. PeopleSoft and Business Objects experience preferred.
- Demonstrated strong oral and written communication skills including the ability to communicate effectively across organizations.
- Ability to take independent actions for complex problems.
- Ability to research, compile, coordinate, schedule, review, document, organize, verify data, conduct independent analysis and identify inconsistencies.
- Strong analytical skills with the ability to manipulate data and statistics, evaluate, produce reports and make recommendations based on independent analysis.

Notes:

TO APPLY FOR THIS POSITION, PLEASE GO TO WWW.MONSTER.COM AND SEARCH USING KEYWORDS "NY-2080E" OR "PROCUREMENT ANALYST."