

Category: Corporate

Position/Title: Distribution Manager

Overview: A specialized industry fulfillment center, is currently seeking a highly motivated individual for the position of Distribution Manager in Syracuse, NY

Duties and Responsibilities

- Pull and Ship all material as requested on a daily basis via the Software Pick/Pack System in the support of the Order Processing functions.
- Adhere to procedural requirements as set forth by Management or best practices.
- Assist and/or make recommendations with designing the layout to optimize floor/rack space and promote efficiency.
- Responsible for the physical organization and timely replenishment; change components to SKU's.
- Identify and /or correct packaging and stocking issues as set by management and/or best practices.
- Adhere to FIFO procedures and monitor via compliance metrics for inventory adjustments; taking corrective actions as necessary.
- Responsible for accurate quarterly and year end physical inventory for all locations.
- Adhere to physical equipment inventory of all equipment.
- Demonstrate continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly with all departments as well as vendors/suppliers to provide quality seamless customer service
- Strong knowledge and experience in import logistics and freight forwarding of product. Ability to negotiate freight rates and select best method of shipping based on cost and efficiency.
- Experience in JIT Inventory System, demonstrated ability to provide uncompromised service with a "do what ever it takes" attitude. The successful candidate will possess the mind set of 100% fill rates and order processing on a daily basis.

Job Requirements

- Strong written and verbal skills and the ability to work independently with minimal supervision to make decisions and take action when needed.
- Strong and persistent investigation skills with a desire to correct problems through root cause analysis including proper documentation and record keeping.
- Certification or the ability to become certified, in the use of forklift equipment.
- Working knowledge of Microsoft Office and Outlook email as well as asset/inventory software systems.
- Strong desire to enforce processes and procedures and overall compliance to corporate, department and team policies as determined by Management or best practices.
- Ability to prioritize workload and react and adjust as required in a fast paced, deadline oriented work environment.

Education

- College Degree required
- Supply Chain Management or Advance Logistics required

Experience

- 3-5 Years as Distribution Manager or Inventory Control

Send resumes to Patrick McKenna, CFO at pmckenna@nationwidebeauty.com